



TOWN OF RIVERHEAD

East Creek Committee

Town Hall • 200 Howell Avenue
Riverhead, New York 11901
Tel. (631) 727-5744 • Fax 631-727-4555

October 27, 2016

Dear East Creek Boater:

Welcome to the 2017 Season!

As we are set to close the 2016 season on November 15th, we are also preparing for 2017 a little earlier than the past few seasons. We are requiring a \$300 deposit to reserve your slip for 2017. As with the past few years, \$200 will serve as the processing fee and the additional \$100 will be taken off your 2017 fee.

Enclosed is the 2017 Docking Agreement. **Please fill out the form and mail back the information, along with your \$300 deposit,** to the Riverhead Recreation Department: 200 Howell Avenue, Riverhead. **Please note the Recreation Department will be moving to the Senior Center on November 14th. If you would like to drop off the form and deposit in person, we will be located at 60 Shade Tree Lane in Aquebogue, (631) 722-4444.** Deposits are due no later than Friday, November 18, 2016. Full Payment is due no later than Friday February 10th, 2017.

Outlined below are the items required for the 2017 Season:

- The following must be valid from April 15th through November 15th
 - Proof of residency
 - Certificate of Insurance—with the Town of Riverhead as additional insured
 - Boat Registration
 - Vehicle Registration
 - Vehicle Insurance
 - Valid Driver License

If you will no longer be using the East Creek Facility, please call Doris immediately at 631.727.5744 x23. Failure to send a deposit by November 18, 2016 will result in the loss of your slip as we will begin calling off the waiting list beginning on Monday, November 21, 2016.

We look forward to a safe and enjoyable boating season at East Creek.

Sincerely,

Raymond Coyne
Parks and Recreation Superintendent
Town of Riverhead Recreation Department
200 Howell Avenue
Riverhead, NY 11901